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A meeting of the **Corporate Governance & Audit Committee** will be held Virtually on **Tuesday 1 September 2020 at 2.00 pm**

MEMBERS: Mr A Dignum (Chairman), Dr K O'Kelly (Vice-Chairman), Mr T Johnson, Miss H Barrie, Mr J Brown, Mr F Hobbs, Mr D Palmer and Mr P Wilding

AGENDA

- 1 **Chairman's Announcements**
Any apologies for absence that have been received will be noted at this point.
- 2 **Approval of Minutes** (Pages 1 - 7)
The committee is requested to approve the minutes of its ordinary meeting on 2 July 2020.
- 3 **Urgent items**
The chairman will announce any urgent items that due to special circumstances are to be dealt with under the Late Items agenda item.
- 4 **Declarations of Interest**
These are to be made by members of the Corporate Governance and Audit Committee or other Chichester District Council members present in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing by no later than noon 2 working days before the meeting is available [here](#) or from the Democratic Services Officer (whose contact details appear on the front page of this agenda).
- 6 **Corporate Governance and Audit Work Programme 2020-2021** (Pages 9 - 13)
The Corporate Governance and Audit Committee is requested to consider and approve its work programme for 2020-2021
- 7 **2019-2020 Treasury Management Outturn Report** (Pages 15 - 34)
The Corporate Governance and Audit Committee is requested to consider the Treasury activity summarised in this report and provide comments to the Cabinet as necessary.

Members are also invited to review and comment to Cabinet on the assessment of the security of the Council's direct investments in commercial property.
- 8 **Local Authority Borrowing** (Pages 35 - 42)
The Committee is requested to note the briefing note on Local Authority borrowing
- 9 **Progress Report - 2019/20 Audit Plan & Audit Plan 2020/2021** (Pages 43 - 49)
The Committee is requested to note performance against the 2019/20 audit plan, and also the audit plan for 2020/21

10 **Fraud Prevention Report 2019/2020** (Pages 51 - 54)

The committee is requested to consider this report and the corporate approach to fighting fraud to ensure they fulfil their stewardship role and protect the public purse

The committee notes that the Council will actively pursue potential frauds identified through ongoing investigations by the Corporate Investigations Team (CIT)

11 **Appointment to the Strategic Risk Group -Verbal Report**

The Strategic Risk Group is set up with terms of reference 'to consider any strategic and operational risks (*to the Council*), the associated controls, management and any mitigation and to review previously identified strategic risks and give detailed consideration of any newly identified risks'. It meets at least twice a year and reports to this committee. Membership is three members of Cabinet, three members of the Corporate Governance & Audit Committee and the Strategic Leadership Team. Members are requested to agree the three representatives from this committee

The dates of the meetings to be held are Monday 5 October at 3.00pm and Monday 8 March 2021 at 2.00pm

12 **Exclusion of the Press and Public**

The Committee is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) and 5 (Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings) of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Corporate Governance & Audit Committee and senior officers only (salmon paper).**

13 **Income Strip and Wrapper Lease** (Pages 55 - 59)

Corporate Governance and Audit Committee is asked to consider the report and recommend to Cabinet the proposal set out in section 5

14 **Late items**

The committee will consider any late items as follows:

- a) Items added to the agenda papers and made available for public inspection
- b) Items that the chairman has agreed should be taken as a matter of urgency by reason of special circumstances to be reported at the meeting